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66-1254/3

30 March 1966

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Comments on Draft [REDACTED]
Subject: Coordination Responsibility for
Research, Development, and Engineering (RD&E)

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REFERENCE : Draft [REDACTED] Same
subject (ER 66-1254)

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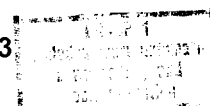
1. We have reviewed the referenced draft notice. We endorse the concept that the DDS&T coordinate and consolidate the Agency's RD&E programs and that he review and advise other Deputy Directors and the Director on the feasibility and scope of the Agency's RD&E activities. Certain recommended changes to clarify the language and improve the procedures are presented below.

2. We recommend that the language in the first section on objectives be edited thoroughly. We also recommend that the following sentence be added to paragraph 1.b.:

Similar understanding and exchange of information must be fostered between those engaged in research, development, and engineering and those engaged in the processing, analysis, and production of finished intelligence.

3. The procedures outlined in section 2 could be improved by increasing the role that each of the other Deputy Directors assumes in reviewing the appropriateness and completeness of his RD&E programs in light of the over-all programs and objectives of his Directorate. In addition, it seems inappropriate that every proposed expenditure for an engineering change in a piece of equipment--regardless of its size--should go through this

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procedure. There should be a lower limit below which the Office or the Directorate is authorized to take action outside these procedures. For these and other reasons, we recommend that paragraphs 2.b., 2.c., and 2.d. be reworded as follows:

2.b. Formulation of Consolidated Agency R&D Program Plan: Proposed RD&E program plans including cost estimates will be prepared by each office engaged in RD&E activities in accordance with the Agency planning schedule. The originating office will discuss and coordinate informally such plans with the Special Assistant for RD&E (SA/RD&E) and other appropriate components of the Directorate of Science and Technology as specified by the SA/RD&E. The originating office will forward such RD&E plans to its Deputy Director for review and modification as appropriate to assure that the needs of his Directorate are met, and that the proposed RD&E projects are necessary. Each Deputy Director will consolidate the proposed RD&E plans for his Directorate and forward them to the Deputy Director for Science and Technology (DDS&T). The DDS&T will coordinate and consolidate the proposed RD&E plans from all the Directorates into a single, complete Agency R&D program plan. He will resolve areas of duplication among the various Directorates and propose additional RD&E projects to assure that the Agency RD&E requirements are fulfilled. This complex task will require the full cooperation and assistance of all elements of the Agency and necessitate full access to complete program needs and details. The DDS&T will review the proposed Agency R&D plan with the other Deputy Directors and submit the plan, together with any Directorate comments, through the Office of Planning, Programming, and Budgeting (OPPB), to the Director for approval.

2.c. Reprogramming and Replanning Agency RD&E Activities: The DDS&T, the other affected Deputy Directors, and the OPPB will participate in any reprogramming or replanning which may result from budget actions, shifts in program emphasis, technical breakthroughs, etc.

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2.d. Implementation of the Approved Agency RD&E Plan: In the implementation of the approved Agency RD&E plan, the DDS&T is responsible for advising the sponsoring Deputy Director and the Director on the appropriateness of any proposed RD&E contract involving procurement or expenditures of more than \$50,000. Each Directorate will submit all such proposals to the DDS&T for review. The DDS&T review will include assessments of the technical feasibility, completeness, compatibility with the Agency plan and other pertinent program particulars. The DDS&T will advise the sponsoring Deputy Director of either his concurrence in the proposed action or his recommendations for change and modification. After considering the comments of the DDS&T and making appropriate changes, the sponsoring Deputy Director will forward the proposed actions through the Office of Planning, Programming, and Budgeting to the Director. In those instances where significant differences between the DDS&T and the sponsoring Deputy Director cannot be resolved, the sponsoring Deputy Director's proposals will include the comments and recommendations of the DDS&T.

4. Although our recommended changes have not addressed the problem, it appears that neither the section on objectives nor the one on procedures adequately covers the role of the Office of Planning, Programming, and Budgeting. We recommend that the Notice be expanded to take care of this deficiency.

[Redacted Signature]

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